

NORTH COW CREEK SCHOOL DISTRICT
Minutes for Regular Meeting of the Governing Board
Tuesday, September 12, 2023
5:30pm
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Members Present: Nezzera Tackett, Lyndse Bullard, Christopher Chitwood (late), Michelle Grabel

Others Present: Rob Effa, Jennifer Bickley, Elizabeth Cisneros

1. OPEN SESSION

Motion: LBullard
Second: MGrabel
Vote: 3-0

- A. Call to Order/Establish Quorum **5:30 p.m.**
- B. Approval of Closed Session Agenda
- C. Public comments on Closed Session Agenda:
*Under this item, the public is invited to address the Board regarding items **listed on the Closed Session agenda**. Speakers are limited to three minutes each. The Board is not allowed under the law to take action on matters that are not listed on the agenda.*
 - **Public comment was made by Devin Podesta regarding 54957.6 Labor Negotiations on the Closed Session Agenda.**

2. RECESS TO CLOSED SESSION: CONSIDER OR TAKE ACTION UPON THE FOLLOWING ITEMS

- A. Closed Session Call to order at 5:33 p.m.
- B. With every item of business discussed in Closed Session pursuant to:
 - 1. 54957.6 Labor Negotiations
 - 2. 54957 Superintendent/Principal Goal

3. OPEN SESSION 6:04 p.m.

- A. Public Notice of Action Taken in Closed Session
 - **No action was taken during closed session.**

4. Call to Order/Flag Salute

5. APPROVAL OF THE ORDER OF THE AGENDA

Motion: LBullard
Second: CChitwood
Vote: 4-0

6. CITIZENS ADDRESSING THE BOARD

Please be aware that the Board cannot take action on any items not on the agenda. Public comment is limited to a maximum of thirty minutes, and each speaker will be limited to 3 minutes.

- A. Items on the agenda:
 - **No public comment regarding items on the agenda.**

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B. Items not on the agenda:

- **No public comment regarding items not on the agenda.**

7. CONFERENCE SECTION

A. Superintendent's Report

1. Enrollment Update

- **255 currently enrolled**
- **95.8% ADA**

2. Calendar of Events

- **Rob updated the Board on upcoming events.**

3. Programs Update

- **Middle School Electives are up and running.**
- **We have Genius Hour for Exploratory for 6-8 graders. Students select a project of their choosing to research for six weeks. The next session will be Art.**
- **Food Service is going well. Working on getting a POS system up and running.**
- **The curriculum for Music has been great and the kids seem to be excited.**
- **We will have a new Intervention schedule starting hopefully in October.**

4. Facility Update

- **Window Technician came out to give us a quote for double paned windows.**
- **Waiting for approval of Speed Limit signs from the county.**
- **Waiting for Contractors to come out and quote us for drinking fountains and doors.**

5. [District Advisory](#)

- **District Advisory will be focusing on LCAP, Music and Math Intervention.**
- **They have switched over school communication to ParentSquare, updated the Safe School Plan, given each class a Go Bag in case of emergency, and synchronized the fire alarm.**
- **They will be holding off on discussing safety until Jeff James comes to our campus on January 24, 2024.**

B. Business Office Report

- **No report**

8. CONSENT AGENDA

A. [Approval of Regular Minutes from August 8, 2023](#)

B. [Approval of Monthly Warrants](#)

Motion: CChitwood

Second: LBullard

Vote: 4-0

9. DISCUSSION/ACTION ITEMS

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- A. First Read: Revision of Board Policies (BP 5117, BP 1113, E 1113-E(1), BP 4112.2, AR 4112.2, E 4112.9-E(1), E 4212.9-E(1), E 4312.9-E(1), BP 4140, BP 4240, BP 4340) [See Supplemental Packet #230912A](#)
- B. Discussion/Approval: Revision of Board Policies (BYLAW 9322, AR 4161.1, AR 4361.1, AR 4261.1, AR 4161.2, AR 4261.2, AR 4361.2, AR 4161.8, AR 4361.8, BP 5145.6, E 5145.6-E(1)) [See Supplemental Packet #230912B](#) Motion: CChitwood
Second: MGrabiell
Vote: 4-0
- C. Public Hearing: Sufficiency of Instructional Materials – The public is invited to provide input to the Board regarding the extent to which textbooks and instructional materials were provided to all students. Open: 6:36 p.m.
Closed: 6:37 p.m.
- D. Discussion/Approval: Resolution [#230912C](#) -- Approval of Resolution regarding Sufficiency of Instructional Materials. Motion: LBullard
Second: CChitwood
Vote: 4-0
- E. Discussion/Approval: Resolution [#230912D](#) – Approval of Resolution regarding Northern California School Insurance Group (NCSIG) Motion: CChitwood
Second: LBullard
Vote: 4-0
- **An agreement from our Insurance group that we approve their Bylaws so we can be insured by them.**
- F. Discussion/Approval: Unaudited Actuals for the 2022/2023 School Year. [See Supplemental Packet #230912E](#) Motion: CChitwood
Second: MGrabiell
Vote: 4-0
- **Jennifer presented the Unaudited Actuals to the Board.**
 - **Jennifer is going to look into the Prop 39 unspent funds.**
 - **The Board will sit down to have a meeting to discuss the Unrestricted Reserves and to make possible changes.**
 - **Nezzera suggested having Rob and Jennifer ask a couple Board members to review their proposal before they present it to the Board.**
 - **Rob and Jennifer will meet to come up with a plan for the Art Music Block Grant and the Learning Recovery Block Grant.**
- G. Discussion/Approval: Resolution [#230912F](#) – Adoption of GANN Limit. Motion: CChitwood
Second: MGrabiell
Vote: 4-0
- **Jennifer recommends the Board to adopt the GANN Limit.**

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- H. Discussion/Approval: Resolution [#2309120G](#) – 2023/2024 Education Protection Account (EPA) Expenditures. Motion: CChitwood
Second: LBullard
Vote: 5-0
- **Jennifer recommends the Board to approve the EPA for our Certificated employees.**

- I. Discussion/Approval: Revision to 2022/2023 Local Control and Accountability Plan [See Supplemental Packet #230912H](#) Motion: CChitwood
Second: MGrabiell
Vote: 4-0
- **Jennifer recommends the Board to approve the new updated budget on the LCAP.**

- J. Discussion: Annual Board Self-Review/Evaluation Process
- **Nezzera presented the results of the Evaluation to the Board. The Board would like a special meeting to work together to create a vision and mission and continue the discussion of the Evaluation results. They would like to include the ending fund balance breakdown as part of the special meeting. Tentative meeting will be on October 17, 19 or 20.**

10. NEXT MEETING & BOARD DISCUSSION

A. Regular Board Meeting – October 10, 2023 @ 5:30 pm

B. Future Agenda Items

- **Christopher would like to add an agenda item for the Board to Discuss/Approve Rob to be able to get bids for all of the fencing and asphalt at the same time we are bidding out for the parking lot.**
- **Michelle would like to have an agenda item discussing locks on the gates by the field. The Board agreed this does not need to be an agenda item, that the Board gives Rob the authority to make day-to-day safety decisions.**

C. Board Member Report

- **No reports.**

11. ADJOURNMENT TO CLOSED SESSION at: 8:24 p.m.

Motion: LBullard
Second: NTackett
Vote: 4-0

12. CLOSED SESSION

1. 54957.6 Labor Negotiations
2. 54957 Superintendent/Principal Goal

13. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION:

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14. ADJOURNMENT at:

- **No closed session.**

Motion:
Second:
Vote:

Respectfully Submitted,

Elizabeth Cisneros, District Administrative Assistant

Lyndse Bullard, Board Clerk